USING

NADAguides MANUFACTURED HOUSING CONNECT

WITH THE

FANNIE MAE 1004C FREDDIE MAC 70B



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Manufactured Housing Division
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NADAquides Manufactured Housing CONNECT

Fannie Mae 1004C / Freddie Mac 70B Walk-through

This walk-through was developed to assist in using NADAguides Manufactured Housing CONNECT with the Fannie Mae 1004C or Freddie Mac 70B.

Please note: The Editors and Publisher have used reasonable care in producing this walk-through. However, neither the Editors nor Publisher shall be liable for damages of any type of description, including loss of profits or other business damages, incurred by the use of this publication.

We suggest you visit www.efanniemae.com to obtain a copy of the Announcements 03-06, 04-07, & 07-06. (https://www.efanniemae.com/sf/guides/ssg/2009annlenltr.jsp?referrer=frpromo).

Appraisers completing an appraisal for a loan through the Fannie Mae MHSelect™ Program should review appraisal requirements at www.efanniemae.com.

(https://www.efanniemae.com/sf/guides/ssg/related selling info/manufachousing/pdf/mhselect apprgdlns.pdf)

In addition, visit www.freddiemac.com to obtain a copy of the Bulletin 2003 6. (http://www.freddiemac.com/sell/guide/bulletins/index.html).

The cost estimate guide was developed by the Guidebook Division of NADAguides, and it was first published in 1973, exclusively for the factory-built, manufactured housing industry!

Approved or Recognized

- 1977 Recognized by DVA (Circular 26.77-11)
- 1979 Approved by HUD/FHA (Transmittal 4150.1-27 10/11/79)
- The National Appraisal System (NAS) is approved for HUD Title 1 field inspection used to determine the estimated market value (Regulation 1060.2)

IMPORTANT EXCERPTS

From the Fannie Mae Announcement 03-06

(https://www.efanniemae.com/sf/guides/ssg/annltrs/pdf/2003/03-06.pdf)

- The manufactured home must be attached to a permanent foundation system in accordance with the manufacturer's requirements for anchoring, support, stability, and maintenance. The foundation system must be appropriate for the soil conditions for the site and meet local and state codes.
- The running gear: towing hitch, wheels, and axles must be removed (i.e., off/separated from the chassis/frame).
- The appraiser must not include his or her value conclusion on any non-realty items such as kitchen appliances, insurance, warranties, furniture, etc.
- The manufactured home must be a one-family dwelling that is legally classified as real property.
- Contact appropriate manufactured housing state or local titling agency to verify personal property title document surrender.

From the Fannie Mae Announcement 07-06

(https://www.efanniemae.com/sf/guides/ssg/annltrs/pdf/2007/0706.pdf)

- The lender must provide the appraiser with a complete copy of the executed contract for sale of the manufactured home and land, or if the manufactured home and land are being purchased separately, the executed contract for each. In addition, the lender must provide the appraiser with a copy of the manufacturer's invoice of the manufactured home is new. The appraiser must analyze the contract (and manufacturer's invoice for new homes) and summarize his or her analysis in the appraisal report.
- The appraiser must not include in his or her value conclusion any non-realty items such as insurance, warranties, furniture, etc.

IMPORTANT EXCERPTS

Title 24 – Housing and Urban Development

CHAPTER XX – OFFICE OF THE ASSISTANT SECRETARY FOR HOUSING – FEDERAL HOUSING COMMISSIONER, DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

Part 3280 - MANUFACTURED HOME CONSTRUCTION AND SAFETY STANDARDS

Subpart A – General

Sec. 3280.1 Scope. [Code of Federal Regulations] [Title 24, Volume 5] [Revised as of April 1, 2001]

This standard covers all equipment and installations in the design, construction, transportation, fire safety, plumbing, heat-producing and electrical systems of manufactured homes which are designed to be used as dwelling units. This standard seeks to the maximum extent possible to establish performance requirements. In certain instances, however, the use of specific requirements is necessary.

Sec. 3280.5 Data plate.

Each manufactured home shall bear a data plate affixed in a permanent manner near the main electrical panel or other readily accessible and visible location. Each data plate shall be made of material what will receive typed information as well as preprinted information, and which can be cleaned of ordinary smudges or household dirt without removing information contained on the data plate; or the data plate shall be covered in a permanent manner with materials that will make it possible to clean the data plate of ordinary dirt and smudges without obscuring the information.

Sec. 3280.6 Serial number.

A manufactured home serial number which will identify the manufacturer and the state in which the manufactured home is manufactured, must be stamped into the foremost cross member. Letters and numbers must be \3/8\ inch minimum in height. Numbers must not be stamped into hitch assembly or drawbar.

Sec. 3280.11 Certification label.

A permanent label shall be affixed to each transportable section of each manufactured home for sale or lease in the United States. This label shall be separate and distinct from the data plate which the manufacturer is required to provide under Sec. 3280.5 of the standards.

The label shall be approximately 2 in. by 4 in. in size and shall be permanently attached to the manufactured home by means of 4 blind rivets, drive screws, or other means that render it difficult to remove without defacing it. It shall be etched or stamped with a 3 letter designation which identifies the production inspection primary inspection agency and which the Secretary shall assign. Each label shall be marked with a 6-digit number which the label supplier shall furnish. The labels shall be stamped with numbers sequentially.

	Manufactured Home Appraisal Rep	ort Fi	le#
The purpose of this summary appraisal report is to pr	ovide the lender/client with an accurate, and adequately supported,	opinion of the market value	of the subject property
Property Address	City	State	Zip Code
Borrower	Owner of Public Record	County	
Legal Description			
Assessor's Parcel #	Tax Year	R.E. Taxes	
Neighborhood Name	Map Reference	Census Tra	
Occupant Owner Tenant Vacant	Project Type (if applicable) PUD Condominium Co	operative 🗌 Other (descrit	oe)
Special Assessments \$		r year 🔲 per month	
	sehold Other (describe)		
	efinance Transaction		
Lender/Client	Address		
Is the subject property currently offered for sale or ha Report data source(s) used, offering price(s), and da	is it been offered for sale in the twelve months prior to the effective d te(s).	ate of this appraisal?	Yes No
	n or cooperative project require the appraiser to inspect the project a		formation section of the
	Individual Cooperative Interest Appraisal Report and attach it as an		
	the subject purchase transaction. Explain the results of the analysis of	of the contract for sale or wi	ny the analysis was no
performed.			
D. 10: 4			
Contract Price \$ Date of Contract	Is the property seller the owner of public record? Yes		
If Yes, report the total dollar amount and describe the	concessions, gift or downpayment assistance, etc.) to be paid by any	party on behalf of the borr	ower? Yes 1
	e items to be paid.		
	co. Explain the recults of the analysis of the manufacturer's invalid	r why the applysic was+	porformed
I did did not analyze the manufacturer's invoi	ce. Explain the results of the analysis of the manufacturer's invoice of	winy une amalysis was not	periornieu.
Datailor's Namo (Naw Construction)			
Retailer's Name (New Construction)			
Note: Race and the racial composition of the neig		•	,
Neighborhood Characteristics	Manufactured Housing Trends	Manufactured Housing	Present Land Use
Location Urban Suburban Rural	Property Values Increasing Stable Declining	PRICE AGE	One-Unit
Built-Up 🗌 Over 75% 🔲 25–75% 🔲 Under 25%	6 Demand/Supply Shortage In Balance Over Supply	\$ (000) (yrs)	2-4 Unit
Growth Rapid Stable Slow	Marketing Time Under 3 mths 3-6 mths Over 6 mths	Low	Multi-Family
Neighborhood Boundaries		High	Commercial
		Pred.	Other
Neighborhood Description			
Trongine Trood & County Ton			
Dimensions	Area Shape	View	
Specific Zoning Classification	Zoning Description	11011	
Zoning Compliance Legal Legal Nonconfo			
	s improved (or as proposed per plans and specifications) the present	use? Yes No If	No, describe
, , , ,			
Utilities Public Other (describe)	Public Other (describe) 0	ff-site Improvements—Typ	e Public Priv
Electricity		treet	
Gas		lley	T T
FEMA Special Flood Hazard Area Yes No		FEMA Map Date	
Are the utilities and off-site improvements typical for			
rate the difficulty and on site improvements typical for	ine maneralea.		
Is the site size, shape and topography generally cont	forming to and acceptable in the market area? Yes No If No.	explain	
to the one one, one position to position, in generally com-	onling a situation plant in the final section of the first in the		
Is there adequate vehicular access to the subject proper	tv? T Yes T No. If No. describe		
is the dadquate verification access to the sangest proper	y. E 100 E 110 Hilloy docume		
Is the street properly maintained? Yes No If N	n describe		
is the street property maintained. 105 105 116	o, describe		
Are there any adverse site conditions or external fact	ors (easements, encroachments, environmental conditions, land use	s, etc.)? Yes No	If Yes, describe
	one passimone, energiamento, environmental conditions, falla use		100, describe
The HLID Data Plate/Compliance Cortificate is locate	ed on the interior of the subject and contains, among other things, the	manufacturer's name trac	le/model name, vear
	ion Label is located on the exterior of each section of the home.	management of name, trace	iciniodornamo, your
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			, , 1100 Data
r iatoroompiiance ceruncate information.			Cortification Labol #'s
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is a HUD Certification Label attached to the exterior Manufacturer's Serial #(s)/VIN #(s) HUD Certification Label #(s) Manufacturer's Name	Trade/Model Date	e of Manufacture y? ☐ Yes ☐ No If No, e	

Conoral				me Apprais				
	Description		Foundation	Exterior Descrip	tion materials			materials/condit
# of Units One			crete Concrete Runn				loors	
# of Stories 1	2 Other	Block & Pie					Valls	
Design (Style)		Full Baseme					rim/Finish	
# of Sections 1	2 3	Basement Area Basement Finis		q. ft. Gutters & Downs	pouts		ath Floor	not .
	44. To Day/5-415-9			% Window Type	1-4-4		ath Wains	
	Att. S-Det./End Unit		ry/Exit Sump Pump		ated			None
		Evidence of		Screens				y # of Cars
	Effective Age (Yrs)	☐ Dampness	Settlement	Doors)riveway Su	
Attic	None	Heating F\			WoodStov		Garage	
☐ Drop Stair	Stairs	Other	Fuel	Fireplace(s)			Carport	
☐ Floor	Scuttle		entral Air Conditioning	Patio/Deck	Porch		Attached	d Detached
Finished	Heated	Individual	Other	Pool	Other		Built-in	
Finished area above	erator Range/Oven grade contains: ns or modifications (deck	Rooms	Bedrooms E	Bath(s)	Square Feet of	Gross Living	Area Abov	e Grade
Installer's Name				Date Installed		Model Yea	ır	
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is the manufactured	home permanently conne	ected to a septic	tank or sewage system a	nd other utilities?	Yes ∐ No If No	, explain		
Does the dwelling ha	ve sufficient gross living	area and room d	imensions to be acceptat	ble to the market?	Yes No If No	, explain		
Additional features (s	special energy efficient ite	ems, non-realty it	ems. etc.)					
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	ate the quality of constru							
	st Handbook®, or other p				used for this qualit	ty of construc	tion rating	determination.
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Important information about NADAguides Manufactured Housing CONNECT

Base Structure Value Definition

Value Charts: The value charts represent an abstraction of closed sales data deemed to be reliable from the open marketplace, not from repossession, foreclosure or auction sales. This data is obtained nationally in each of the nine (9) NADAguides regions from a variety of indicators and sources. This, and other proprietary data, is used in the analysis including traditional industry practices that were developed as a result of our continuous research of the manufactured housing industry since 1973. This analysis produces an estimated value for



the structure only, unfurnished, with 300 mile freight, (delivered and installed on site), excluding any costs for insurance, taxes, fees, retailer rebates, buy down points, or extended home warranties, according to its initial cost per square foot and current regional market activity.

Figures represent:

- Depreciated replacement value
- In current-year retail dollars
- For a home in average condition
- With traditional retailer mark-up

- With transportation costs
- With installation costs for the traditional pier/block set-up; not an excavated grade level or permanent foundation system.

COMPONENTS: The base chart figures include value for the following components in the structure and other costs as established by our methodology:

- Bath/Kitchen Modules
- Window Coverings
- Furnace/Heating System
- Running Gear/Chassis Frame
- 3/12 Roof Pitch (Multi-wide Homes)
- Water Heater/Plumbing System
- 30" Freestanding/Drop-in Range
- 12 CF Single Door Refrigerator
- Roofing Standard Metal Type
- Siding Standard Metal Type
- Windows/Doors Standard Type with Screens
- Floor Covering Linoleum with Standard Carpeting in the Living Room, Hall and Master Bedroom only NOTE: To this base value, you must add for components and optional or upgraded equipment, and then

subtract for any missing component items as listed in the Optional Equipment Section.

CONDITION: These values assume the home is in marketable (average) condition. Condition is determined at the time of physical appraisal. It is a general practice to deduct for necessary repairs and reconditioning. You can use repair/replacement costs found in NADAquides Manufactured Housing CONNECT.

COMPONENTS: They are features or items that are built into the manufactured home or added to it in such a way that it becomes an essential part of the home and are built to the HUD construction code.

ACCESSORIES: They are features or items that are added to the home on-site, but may, or may not be built-in or permanently attached to the home (e.g. skirting, awnings, porch/decks, etc.) and are built to a state or local code.

ADDITIVE VALUES: They may be items found built-in the subject home, or additional components and accessory options, yard improvements, land improvements, etc., that were not addressed in the components or accessories sections.

The appraiser will need to adjust for nonrealty items and running gear that are considered in the Base Structure Value.

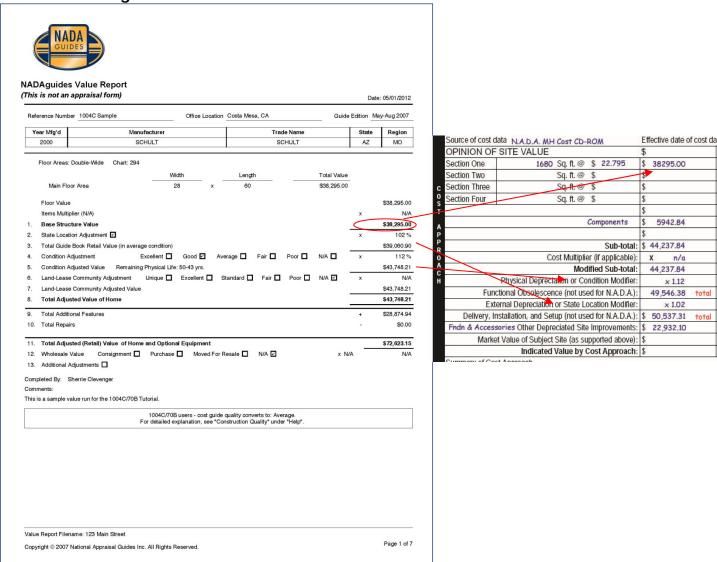
FANNIE MAE • FORM 1004C/FREDDIE MAC • 70B

Cost Approach Block

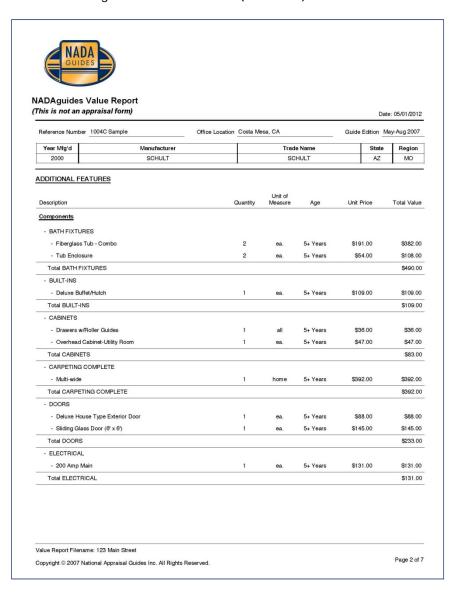
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Section One	1680 Sq. ft. @ \$ 22.795	\$	38295.00	
Section Two	Sq. ft. @ \$	\$		
Section Three	Sq. ft. @ \$	\$		
Section Four	Sq. ft. @ \$	\$		
		\$		
	Components	\$	5942.84	
		\$		
	Sub-tota	1: \$	44,237.84	
	Cost Multiplier (if applicable):	X n/a	
3	Modified Sub-tota	l:	44,237.84	
Ph	ysical Depreciation or Condition Modifie	r:	× 1.12	
Function	nal Obsolescence (not used for N.A.D.A):	49,546.38	total
Externa	r:	× 1.02		
Delivery, Instal	llation, and Setup (not used for N.A.D.A): \$	50,537.31	total
Fndn & Accessorie	es Other Depreciated Site Improvement	s: \$	22,932.10	
Market Va	alue of Subject Site (as supported above): \$		
	Indicated Value by Cost Approac	1: \$		
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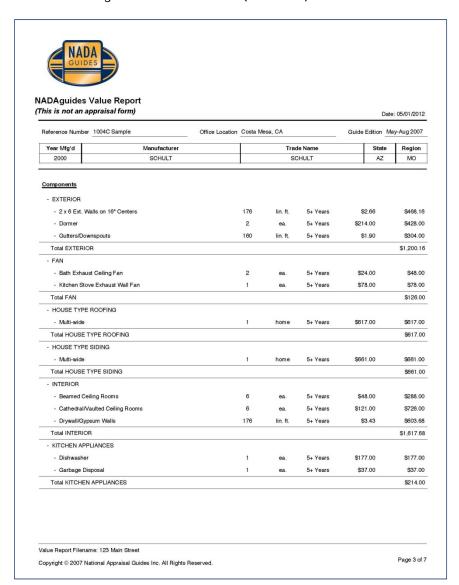
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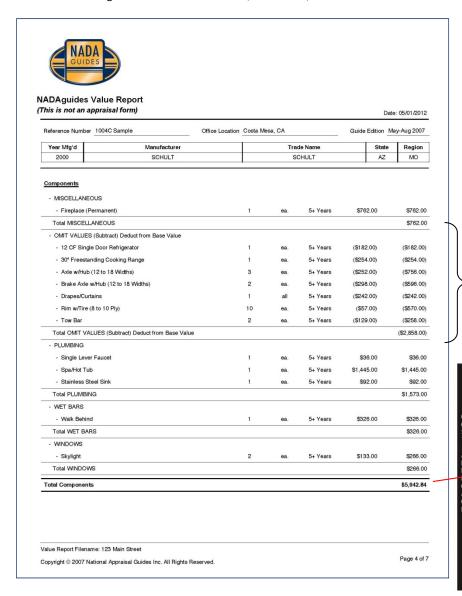
COPY OF NADAguides CONNECT VALUE REPORT



Page 1 of the NADAguides Manufactured Housing CONNECT Value Report will be a summary. The total number of pages for the report will be determined by the number of Components, Accessories, and Additive Value items included in the report. All pages should be included as an addendum to the 1004C.

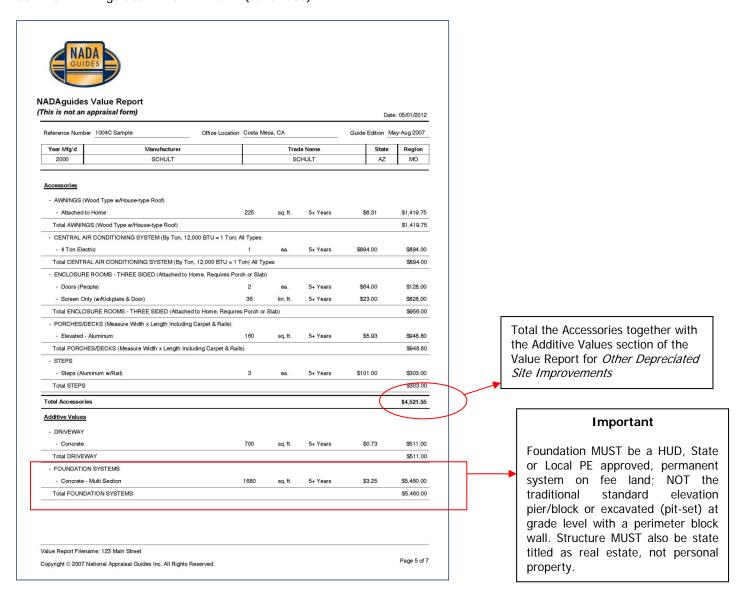


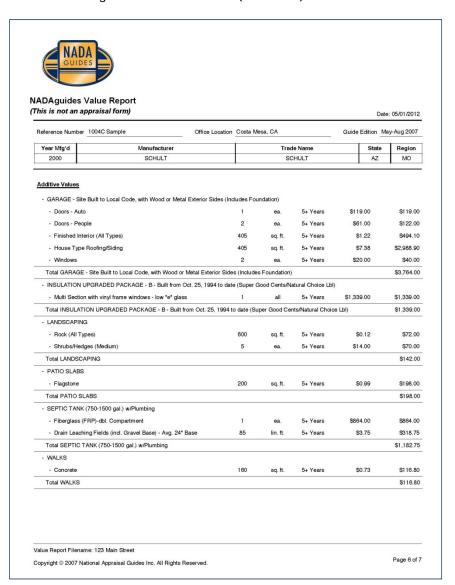


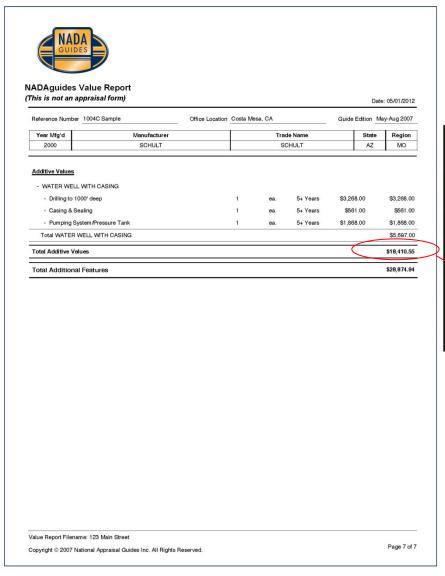


Omit non-realty items and running gear.

Source of cost data	N.A.D.A. MH Cost CD-ROM	E	fective date o	f cost da
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Section One	1680 Sq. ft. @ \$ 22.795	\$	38295.00	
Section Two	Sq. ft. @ \$	\$		
Section Three	Sq. ft. @ \$	\$		
Section Four	Sq. ft. @ \$	\$		
3 88		\$		
,	Components	\$	5942.84	
		\$		
	Sub-total:	\$	44,237.84	
	Cost Multiplier (if applicable):		X n/a	
	Modified Sub-total:		44,237.84	
P	Physical Depreciation or Condition Modifier:		× 1.12	
Function	onal Obsolescence (not used for N.A.D.A.):		49,546.38	total
Exterr	nal Depreciation or State Location Modifier:		× 1.02	
Delivery, Inst	allation, and Setup (not used for N.A.D.A.):	\$	50,537.31	total
Fndn & Accessor	ries Other Depreciated Site Improvements:	\$	22,932,10	
Market V	/alue of Subject Site (as supported above):	\$		
	Indicated Value by Cost Approach:	\$		
Cummons of Cost I	h nnroach			







Total the Accessories together with the Additive Values section of the Value Report for *Other Depreciated Site Improvements*

	Source of cost data	N.A.D.A. MH Cost CD-ROM	E1	fective date o	f cost da
	OPINION OF SITE VALUE				
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	Section Two	Sq. ft. @ \$	\$		
С	Section Three	Sq. ft. @ \$	\$		
o s	Section Four	Sq. ft. @ \$	\$		
Ť	38		\$		
A		Components	\$	5942.84	
P			\$	1000	
P R		Sub-total:	\$	44,237.84	
0		Cost Multiplier (if applicable):		X n/a	
A	3	Modified Sub-total:		44,237.84	
Н	Ph	ysical Depreciation or Condition Modifier:		× 1.12	
	Function	al Opsolescence (not used for N.A.D.A.):		49,546.38	total
	Externa		× 1.02		
	Delivery, Insta	\$	50,537.31	total	
	Fndn & Accessori	s Other Depreciated Site Improvements:	\$	22,932,10	
	Market Va	lue of Subject Site (as supported above):	\$		
		Indicated Value by Cost Approach:	\$		
	C	10 A March 1997 (1997)			

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QUALITY EXPLANATION

Page 1 of the Value Report will convert the NADAguides Manufactured Housing CONNECT quality to the equivalent Fannie Mae quality.

1004C/70B users - cost guide quality converts to: Average. For detailed explanation, see "Construction Quality" under "Help". Quality rating from cost service Average Exterior Dimensions of the Subject Unit 28 X 60 1680 Sq. ft. Sq. ft. X Sq. ft. Sq. ft. Total Gross Living Area: 1680 Sq. ft. Other Data Identification N.A.D.A. Data Identification Info: Edition Mo: May-AugYr: 2007 MH State; AZ Region: MO Size: 28 ft. x 60 ft. Gray pg. n/a White pg. n/a 15 years and older Conversion Chart pg. n/a Black SVS pg. n/a Yellow pg. 294 $\mbox{\it Cost}$ CD-ROM used; Page numbers do not apply. See Value Report Attached. Data Plate located underneath kitchen sink.

43-50 Years

Estimated Remaining Economic Life (HUD and VA only)

ASSEMBLAGE

As Applied to Manufactured Housing

- Assemblage
 The act of acquiring two or more abutting properties for ownership and/or a specific use.
- Assemblage Cost
 Extra money paid to acquire abutting properties in order to combine them into one large parcel.
- Assemblage Value
 The additional value that is developed by combining several abutting properties into one larger property.

In order to arrive at an opinion of value for a property under analysis, the sales data used for the analysis must also meet the definition of market value. This means a sale comparable is a property (a single property) that has been exposed to competitive and open market conditions requisite to a fair sale:

- 1. Buyer and seller are typically motivated
- 2. Both parties are well informed or well advised; and acting in what they consider their best interest
- 3. A reasonable time is allowed for exposure in the open market
- 4. Payment is in terms of U.S. dollars or terms of finance are similar
- 5. The price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions granted by anyone associated with the sale.

USPAP SR 1-4(e) states: "An appraiser must analyze the effect on value, if any, of the assemblage of the various estates or component parts of a property and refrain from valuing the whole solely by adding together the individual values of the various estates of component parts."

Market Value Definition as applied to comparable sales for the analysis and appraisal of new manufactured homes:

If a person were to buy a site, put a new manufactured home on a permanent foundation on the site, connect all of the utilities, provide adequate access (driveway, walks, etc.), expose it to the open market, and negotiate a sale of the property, this sale could be used as a sales comparable for a new or existing manufactured home.

If, however, a site was purchased from one party, and a manufactured home from another, and site development, permanent foundation, etc. from another, this could not be used. Costs gathered were from different units of production, and may or may not represent the value of the whole and must not be used as a comparable sale. This is an example of an assemblage, not the sale of a single property offered as one unit on the open market.

FOUNDATIONS

HUD/FHA, Fannie Mae/Freddie Mac Required

Installations meeting the HUD Handbook 4930.3G criteria permit a HUD-coded manufactured home to qualify for a 30-year real estate-type mortgage using one of the following HUD approved systems that are based on the site, climate conditions, soils, topography, etc.

The documentation required for a HUD approved foundation installation that is submitted to a local building and safety department agency for approval can be found at:

(http://portal.hud.gov/hudportal/HUD?src=/program_offices/administration/hudclips/guidebooks/4930.3G)

This should leave a paper trail for the appraiser to be able to ascertain that, in fact, the subject property's foundation meets the necessary HUD criteria.

NOTE

We have been told that a stand-alone letter submitted by a professional engineer (PE) or certified home inspector will not meet the criteria. Supporting documentation from the HUD 4930.3G Handbook may also be required.

We also caution that this foundation documentation (paper-trail) is required for new factory ordered homes (proposed construction), new existing homes (never lived in), and especially existing (previously lived in) homes.

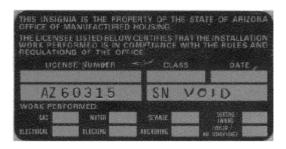
STATE APPROVED INSTALLATION LABELS

Some states control all aspects of the manufactured housing industry. They are PIA for HUD, and have laws and regulations covering the following:

- 1. Retailer Licensing
- 2. Installer Licensing
- 3. Transport Licensing
- 4. Tax Collection
- 5. Escrow Closing
- 6. Titling
- 7. Installation
- 8. Accessories

BE SURE YOU KNOW WHAT THE LAWS ARE IN YOUR STATE

EXAMPLES OF APPROVED INSTALLATION LABELS

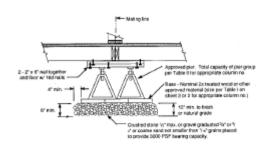


ARIZONA



MINNESOTA

UNIT (SET-UP) INSTALLATION



TIE-DOWN INSTALLATION

